

## A FINAL PROJECT

### ENGLISH FOR SPECIFIC PURPOSES (ESP)

[English Dept./IVAB/I Made Sujana]

### SYLLABUS DESIGN +++++

You are to design syllabus using an ESP approach

#### SYLLABUS DESIGN

You have to do *need analysis* using Responsibility-Based Approach (RBA) before designing English syllabus for a particular workplace (e.g. English for Secretary, English for Banking, etc.). The kind of English (target group) you choose at the same time becomes the title of your syllabus. The length of the paper is 10-15 pages (not including appendix)

#### I. INTRODUCTION

- The importance of English  
[Find references about the importance of English nowadays and in the future context.]
- Brief review of an ESP approach in ELT
- Method of doing needs analysis [interview, questionnaire, library research, etc.]

#### II. NEEDS ANALYSIS [You need to conduct needs analysis for designing an English course for particular job or academic. The report of NA consists of the following aspects and must be written in table or Mind Mapping to show the relation of each aspect]. Those aspects are:

- Target Group [Find one target group of your course. The target group must have adequate responsibilities related to the use of English]
- Responsibilities/Duties of the Target Group [Analyze at least 8 responsibilities related to the use of English. The responsibility can be developed into several competencies. Don't make it too narrow].
- Translating the Duties into Communicative Needs [Translate each responsibility into Communicative Need. One responsibility becomes one communicative need]
- Translating the Communicative Needs into Competency [Translate each Communicative Needs into several Competencies. The translation or development must be 'correct' and 'complete']
- Translation of the Competency into Materials [Translate each Competency into learning material by taking the 'object' of the competency formulation.]

#### III. SYLLABUS DESIGN

You have to write a sample of syllabus consisting of:

- Learning Outcomes [It is an ultimate or end goal of your course, comprising A (audience), B (behavior), C (condition), and D (degree) see the example on Syllabus of this subject (ESP)].
- Learning Objectives/Basic Competencies [It is taken from Communicative Needs in Needs Analysis above]
- Materials [It is done by taking the ‘object’ of Learning Objectives. One Lob. will have one Material/Topic]
- Indicators (The indicators are taken from Competencies in Needs Analysis)
- Sub-Materials (Sub-Topics or materials are taken from the ‘object’ of the indicators. One indicator will have at least one material]
- Methods [Select appropriate methods to present the materials for achieving Learning Objective (see powerpoint on kinds of methods in ELT)]
- Assessment [Select appropriate assessment techniques to measure Learning Objective achievement (see techniques and forms of assessment in powerpoint on assessment)]

All information above must be transferred into the following format:

<b>LEARNING OUTCOME/ CAPAIAN PEMBELAJARAN</b>	
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<b>WEEK</b>	<b>LEARNING OBJECTIVES</b>	<b>MATERIALS/ TOPICS</b>	<b>ACHIEVEMENT INDICATORS</b>	<b>SUB-TOPICS</b>	<b>METHODS</b>	<b>ASSESSMENT</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
	1.					
	2.					

REFERENCE [Write references that you cite in your paper. Use American Psychological Association (APA) system, consisting of name, year of publication, title, city of publisher: publisher for books and check for other publication]

APPENDICES [if any].

**Due date of submission is on the date of the final exam of ESP class.**